



Flight Operations Standards Directorate
Commercial Air Transport Section - Dangerous Goods Transport by Air
Dangerous Goods Manual Compliance List

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| • Operator Name | | | |
| • Operations Type | <input type="checkbox"/> AOC Holder | <input type="checkbox"/> Handling Agent | |
| • Operator DGPOC | | | |
| • Inspector Name | | | |
| • Inspection Date | | | |

| No | Dangerous Goods Manual Compliance List Events | JCAR OPS 1 | DGs Manual Reference | YES | NO | NA |
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| 0 | Administration and Control of Operations Manual |
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| 0.1 | Introduction |
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| a | A statement that the manual complies with all applicable regulations | 1.1045 App. 1 A 0.1 (a) | | | | |
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| (1) | An operator shall ensure that the contents of the Operations Manual, including all amendments or revisions are acceptable to or where applicable approved by CARC | 1.1040 (b) | | | | |
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| (2) | Unless otherwise approved by CARC, or prescribed by national law, an operator must prepare the Operations Manual in the English language. In addition, an operator may translate and use that manual, or parts thereof, into another language | 1.1040 (c) | | | | |
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| (3) | An operator shall ensure that the Operations Manual is amended or revised so that the instructions and information contained therein are kept up to date. The operator shall ensure that all operations personnel are made aware of such changes that are relevant to their duties | 1.1040 (g) | | | | |
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| (4) | Each holder of an Operations Manual, or appropriate parts of it, shall keep it up to date with the amendments or revisions supplied by the operator | 1.1040 (h) | | | | |
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| (5) | An operator shall supply CARC with intended amendments and revisions in advance of the effective date. When the amendment concerns any part of the Operations Manual which must be approved in accordance with JCAR, this approval shall be obtained before the amendment becomes effective. When immediate amendments or revisions are required in the interest of safety, they may be published and applied immediately, provided that any approval required has been applied for | 1.1040 (i) | | | | |
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| (6) | An operator shall incorporate all amendments and revisions required by CARC | 1.1040 (j) | | | | |
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| (7) | An operator must ensure that information taken from approved documents, and any amendment of such approved documentation, is correctly reflected in the Operations Manual and that the Operations Manual contains no information contrary to any approved documentation. However, this requirement does not prevent an operator from using more conservative data and procedures | 1.1040 (k) | | | | |
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| (8) | An operator must ensure that the contents of the Operations Manual are presented in a form in which they can be used without difficulty. The design of the Operations Manual shall observe human factors principles | 1.1040 (l) | | | | |
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| (9) | An operator must ensure that all operations personnel are able to understand the language in which those parts of the Operations Manual which pertain to their duties and responsibilities are written | 1.025 (a) | | | | |
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| (10) | The operator must make arrangements for the production of manuals, amendments and other documentation | App. 2 to OPS 1.175 (e) | | | | |
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| No | Dangerous Goods Manual Compliance List Events | ICAO TI | DGs Manual Reference | YES | NO | NA |
|---|--|-------------------------|----------------------|-----|----|----|
| b | A statement that the manual contains operational instructions that are to be complied with by the relevant personnel | 1.1045 App. 1 A 0.1 (b) | | | | |
| (1) | An operator shall ensure that the Operations Manual contains all instructions and information necessary for operations personnel to perform their duties | 1.1040 (a) | | | | |
| (2) | An operator shall ensure that all operations personnel have easy access to a copy of each part of the Operations Manual which is relevant to their duties | 1.1040 (f) | | | | |
| c | Explanations and definitions of terms and words needed for the use of the manual | 1.1045 App. 1 A 0.1 (d) | | | | |
| 0.2 System of Amendment and Revision | | | | | | |
| a | Details of the person(s) responsible for the issuance and insertion of amendments and revisions. | 1.1045 App. 1 A 0.2 (a) | | | | |
| b | A record of amendments and revisions with insertion dates and effective dates | 1.1045 App. 1 A 0.2 (b) | | | | |
| c | A statement that handwritten amendments and revisions are not permitted except in situations requiring immediate amendment or revision in the interest of safety | 1.1045 App. 1 A 0.2 (c) | | | | |
| d | A description of the system for the annotation of pages and their effective dates. | 1.1045 App. 1 A 0.2 (d) | | | | |
| e | A list of effective pages | 1.1045 App. 1 A 0.2 (e) | | | | |
| f | Annotation of changes (on text pages and, as far as practicable, on charts and diagrams) | 1.1045 App. 1 A 0.2 (f) | | | | |
| g | Temporary revisions | 1.1045 App. 1 A 0.2 (g) | | | | |
| h | A description of the distribution system for the manuals, amendments and revisions. | 1.1045 App. 1 A 0.2 (h) | | | | |
| 1.0 Acceptance Procedures | | | | | | |
| 1.1 | Transport Document | 5-4-2 | | | | |
| 1.2 | Marking | 7-4-2 | | | | |
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| 1.4 | Identification of Unit Load Devices | 7-2-4 | | | | |
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| 2.0 Spares and Company Materials (COMAT) | | | | | | |
| 2.1 | Shipping/Transporting of Spares / COMAT | 1-2-2 | | | | |
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| 2.3 | Storage/Disposal of COMAT (Non-Transport) | 7-2-4 | | | | |

